

### SCELT Project Board minutes of meeting

On Thursday, 7/2/2013 a meeting was held at the Ministry of Planning in Dahra area - Tripoli between representatives from the ministry of planning, higher education, culture and civil society and a representative of civil society organizations and the project team from the UNDP to discuss the following work agenda:

1. Presentation of what has been accomplished during the year 2012 and discuss the difficulties and obstacles and lessons learned from last year.
2. Presentation of the project annual work plan for the year 2013 and develop a mechanism of action for its implementation.

#### Participants

- 1- **Ministry of Planning (MoP)**
  - 1- Issam Abdulatif Garbaa
  - 2- Abdullrezag Ahmed Joha
  - 3- Mahmud Al-Ghanodi
- 2- **Ministry of Culture & civil Society (MoCCS)**
  - 4- Abdulrahman Areibi
  - 5- Nidal Swehli
- 3- **Ministry of Higher Education (MoHE)**
  - 6- Osama Keshada
- 4- **Representative of CSOs**
  - 7- Waseem Abdulwahab Al-Kabeer
- 5- **UNDP**
  - 8- Eric Overvest
  - 9- Dima Al-Khatib
  - 10- Noel Matthews
  - 11- Haitham Hashim
  - 12- Fahmi Abusahmain
  - 13- Amal Elmoghrabi

During the meeting, the presentations were as follows:

- 1- Progress made on activities and outputs planned for the year 2012 ( Haitham Hashim )
- 2- Annual Work Plan 2013 ( Noel Matthews )

### **Key points that were discussed:**

- Geographical distribution in the selection of participants in the training program on (strengthen of youth civic engagement) was unfair taking into account the population and its geographical distribution, and it has been clarified that this training was planned in two phases, the first phase in the first quarter of 2012 was in the Eastern and Western area due to the focus on this stage on the people that can be accessed, While the second phase in the fourth quarter focused on the southern and remote area.
- The training program (Bridge) has targeted about 53 trainees in the year 2012 noting that the total targeted number is 120 trainees by the end of the project (project team focus will be on the quality of training and qualifying trainees well and providing them with the required skills to be able to train others with high efficiency, rather than focus on the total number on trainees).
- The need for coordination between international organizations with regard to the distribution of grants to civil society organizations (Creative) and (CIL) subsidiary of the European Union, and it has been confirmed by the United Nations Development Programme on the establishment of a coordination mechanism and sharing of information between government and other organizations, and it was agreed that the ministry of culture and civil society will take over coordination in this regard.
- There are some planned activities which were not implemented in the year 2012 due to some changes that took place in the project activities and the absence of project board meetings which led to a lack of the ability of UNDP to discuss those changes with national partners.
- Providing equal job opportunities for local Libyan experts similar to foreign experts.
- With regard to the financial contribution required from ministry of higher education in some of the activities of the project, there will be a bilateral meeting between UNDP and MoHE to discuss the targeted activities and contribution details.
- Keenness to develop and use the appropriate terminology and nomenclature that reflect any ethnic or racial aspect.

### **Major Difficulties and challenges**

- 1- Civil society organizations are still in the process of incorporation and suffer from weakness in the capacity needed to implement targeted activities which lead to direct participation by the project team with civil society organizations.
- 2- Some activities need direct engagement with government agencies for the implementation of the agreed but there is a slow response for some of the requirements by some national partners.
- 3- There were some immediate challenges that require rapid response to requests such as election-related activities which impacted other activities.
- 4- The process of determining the project team took more time than expected due to the difficulty of selecting persons and Libyan experts familiar with the Libyan context and have high executive abilities needed to accomplish required tasks.

- 5- There is a continuous absence for the representative of the Ministry of Awqaf, which made it difficult to coordinate with respect to the activities of Awaqf.
- 6- Ministry of Higher Education is still suffering from some administrative and logistical problems which is expected to overcome with the beginning of the March 2013.

**Next Steps:**

No.	Issue	Responsible	Due date
1	Comment on the project quarterly & annual work plan its suitability with the priorities of the relative ministry.	MoHE & MoCCS	Monday 11/2/2013 Thursday 13/2/2013
2	Submit a proposal for the responsibilities and tasks of each and ministry.	UNDP	Thursday 13/2/2013
3	Team of work should be assigned by each ministry for implementation of project activities to facilitate the coordination and follow-up process		
4	Meetings to be held periodically every 3 months and whenever needed.		
5	The need to hold bilateral meetings between the office of the UNDP and ministries concerned to ensure continuous coordination between the two parties.		
6	Coordination among international organizations and MoCCS with regard to the grant fund for Libyan civil society organizations.	MoCCS	

Eric Overvest

Country Director, UNDP Libya

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28/2/2013

Esam Garba

Head of Technical Cooperation office

Ministry of Planning

Signature .....

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